

# Preservation Central, Inc.

823 Harris Avenue  
Austin, Texas 78705-2519  
(512) 478-0898



Historic Preservation Consulting:

National Register Nominations · Preservation Planning · Cultural Resource Surveys · Preservation Education

**INVOICE FOR PROFESSIONAL SERVICES**  
**Completion of Data Entry & Property Types Analysis**  
**Travis Heights-Fairview Park Neighborhood**

Date: August 8, 2009

Attn: Ms. Melanie Martinez

Progress Report and Invoice No. 4 – Completion of Data Entry & Property Types Analysis

Preservation Central is pleased to report that we have completed the data entry for the Travis Heights/Fairview Park survey area. We have used all hours allotted for data entry in the revised budget (emailed January 20, 2009), but have reserved some hours for the Preservation Associate to complete the materials to go in the National Register (NR) and Local Historic District (LHD) applications..

We have also completed substantial research for the historic context/narrative for the NR nomination and the LHD application. We have collected all plat maps and associated deed records for the proposed district to discuss its developmental history. We have collected all National Register nominations, local historic landmark applications, homes tour booklets, online articles, and other primary and secondary research on the district to prepare the context/narrative. We have the city directory research done by neighborhood volunteers. We will augment the research already compiled as the narrative progresses.

In addition, the Architectural Historian has completed the Physical Description and Property Types Analysis required for the NR nomination. This part of the nomination includes a discussion of the physical attributes of the proposed district, the types and kinds of cultural resources found in the district, a discussion of how contributing and noncontributing assessments were made, and a boundary justification based on the historic architectural fabric of the district. This information will also be incorporated into the LHD application.

As you can imagine, we are very happy to have completed the data entry for this substantial project. The Hyde Park Neighborhood Association helped develop the data base structure and allowed us to modify it for use with your neighborhood.

Thank you and Michele for your tireless efforts on behalf of historic preservation in Austin. Please contact me at (512) 478-0898 if you have any questions.

Sincerely,

Terri Myers, Historian  
Preservation Central, Inc.

**Terri Myers, Preservation Consultant., [TerriMyers@preservationcentral.com](mailto:TerriMyers@preservationcentral.com)**

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## INVOICE FOR PROFESSIONAL SERVICES Completion of Data Entry & Property Types Analysis Travis Heights-Fairview Park Neighborhood

Invoice No. 4 – Completion of Data Entry and Property Types Analysis

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*Tasks derived from Contract dated July 4, 2007 and revised January 20, 2009.*

### **Task 2: Research (for NR and LHD noms. -- Plat maps, previous NR nominations, deed records)**

Principal Investigator	08 hours @ \$80	\$ 640.00
Preservation Associate	40 hours @ \$50	\$2,000.00

### **Task 3: Data Entry (Completion of 1,246 survey forms and photo manipulation)**

Clerk	90 hours @ \$30	\$2,700.00
Preservation Associate	20 hours @ \$50	\$1,000.00

### **Task 4: Writing (Property Types analysis, Physical descriptions, Boundary justification)**

Architectural Historian	32 hours @ \$60	\$1,920.00
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### **Task 5: Administration NA at this time**

#### **Expenses**

Mileage for Surveys	\$ 100.00
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<b>TOTAL DUE</b>	<b>\$8,360.00</b>
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**Payable Upon Receipt. Thank You.**

#### **Tasks remaining in the project include:**

Task 1: Surveys—Complete

Task 2: Research –16 hours (Principal), 20 hours (Preservation Associate), additional info. for narrative.

Task 3: Materials Prep—30 hours (Preservation Associate) for the final formatting of the National Register (NR) nomination and Local Historic District (LHD) application, and final cartography and layout of survey forms for the LHD application.

Task 4: Writing – 60 hours (Principal), 28 hours (Architectural Historian), 20 hours (Preservation Associate). Completion of narrative, developmental history (historic context), application, analysis of city directory research.

Task 5: Administration—20 hours (Principal), meetings with Fairview/Travis Heights, City Preservation Officer, Presentation to Landmark Commission, Planning Commission, City Council, State Board of Review

Expenses—photo processing (including black and white for NR), copying, card stock, binding, misc.

\*Assistance with Design Guidelines, if needed.